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Get Started

Clicker Sentences is part of a family of **Clicker Apps**, which develop reading and writing skills in learners of all abilities, including struggling writers, children with special needs and English language learners.

Clicker Sentences enables children to write sentences using whole words. They can hear what they have written and can listen to words before they write them.


A range of support options is offered, and teachers can easily enter any sentences for children to write.

Use, Create and Edit Sentence Sets

Open a Sentence Set

When Clicker Sentences starts, it loads the last Sentence Set used.

To open another Sentence Set, tap the  **File Explorer** icon to browse your iPad, [LearningGrids](#), [Dropbox](#) or [WebDAV](#), and then tap a Sentence Set to open it.

Alternatively, tap the  icon to choose a Sentence Set from a list of [favorites](#).

Write with a Sentence Set

Write a Sentence

Use Sentence Sets to write sentences using whole words.

A Sentence Set contains a number of **grids**. Each grid contains a number of **cells**.

The Document fills the top of the screen. The current grid fills the bottom of the screen.



Tap a cell to write its contents into the Document.

Swipe the grid backwards/forwards to move to the previous/next grid in the Sentence Set.

Tools

Use the **Tools** when writing:



Delete Word - remove the last word



New Line - start writing on a new line



Sound Shift - turns [Sound Shift](#) on



Show Grid/Keyboard - switch between the grid and [keyboard](#)

If your grid has a pop-up or spoken model sentence, a further tool appears to the left:




Show Model - see the model sentence



Speak Model - hear the model sentence

Speak Text in the Sentence Set



To speak text in the Sentence Set , use the  **Sound Shift** tool.

Tap this for single use, double-tap to keep it turned on.

- To speak the contents of a cell, tap it
- To speak text in the Document, see [Speak Text in the Document](#)


If you can't hear the speech, check that the sound on your iPad is not muted and that the volume is set correctly.

Send a Copy of the Sentence Set

To send a copy of the Sentence Set, tap the  **Edit View** icon, tap the  **Sentence Set** icon and tap **Send a Copy**.

Choose from the available options to send your file.

Get Sentence Sets from LearningGrids

As a Clicker Sentences user, you get **free** access to our growing library of Sentence Sets on our LearningGrids site. To access these, tap the  **File Explorer** icon and tap **LearningGrids** on the left.


A list of recently added Sentence Sets is displayed. Use the top search bar to find Sentence Sets for your topic.



To open a Sentence Set, tap its **Run Now** button.

Sentence Sets opened from LearningGrids are automatically saved in your **LearningGrids Downloads** folder, so you can easily use them again.

You can also access LearningGrids by visiting www.learninggrids.com from any web browser.

Create a Sentence Set

To create a new Sentence Set in [Edit View](#), tap the top-left  **Sentence Set** icon. Tap **New Sentence Set**, enter a name and tap **Create**.

Alternatively, tap the  **File Explorer** icon, tap the  icon and choose **Sentence Set** to create a new Sentence Set at the current location. Tap **Done** to finish.

Tap your new Sentence Set to open it in [Edit View](#).

Edit a Sentence Set

To edit a Sentence Set, tap the top-right  **Edit View** icon.

A Sentence Set contains a number of **grids**. These are listed in the left pane. To select a grid, tap it.

The right pane displays the selected grid and its settings.


Add a Grid

To add a grid, tap **Add** and type a sentence into the text box in the right pane.

To quickly create a set of grids from a copied piece of text, tap **Paste Sentences**.

Arrange Grids

To arrange your grids, tap **Edit**.



To change a grid's position in the list, drag its  handle.

To delete a grid, tap its  icon and then tap **Delete**.

Tap **Done** to finish.

Model Sentence

The model sentence options offer differentiated levels of support for your learners:

- **None** - no model is provided
- **On Grid** - the model appears on the grid, so it can be copied
- **In Pop-up** - the learner can tap the  **Show Model** tool to see the model. The pop-up must be closed before writing can continue
- **Spoken** - the learner can tap the  **Speak Model** tool to hear the model

Word Order

To change the ordering of words on the grid, tap one of the following:



- **Alphabetical** - words are ordered alphabetically
- **Random** - words are ordered randomly each time the grid is opened
- **Sentence Order** - words are ordered according to the sentence
- **Guided Order** - words are shown in sentence order and can only be tapped sequentially

Background Color

Choose your preferred background color from the selection.


Add a Picture

To add a picture to a grid, do one of the following:

- Tap the  **Camera** icon to take a picture with your iPad's camera
- Tap the  **Photos** icon to browse your iPad's photo library and tap your chosen picture

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To adjust how your picture appears, use pinch/spread to zoom and drag to reposition.

To remove the picture from the grid, tap the  **Delete** icon.

Apply Settings to All Grids

To apply the current grid settings to all grids in the Sentence Set, tap **Apply Settings to All Grids**.



Work with Documents

Create or Open a Document

When Clicker Sentences starts, it opens the last Document used.

To open another Document, tap the  **File Explorer** icon to browse your iPad, [Dropbox](#) or [WebDAV](#), and then tap a Document to open it.

To create a new Document, tap the  **Document** icon and choose **New Document**. Enter a name and tap **Create**.




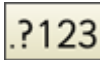

Alternatively, tap the  **File Explorer** icon, tap the  icon and choose **Document** to create a new Document at the current location. Tap **Done** to finish.

Write into the Document

Write into the Document using either a **Sentence Set** or the **keyboard**. To switch between them, use the  **Show Grid/Keyboard** tool.






To learn more about Sentence Sets, see [Write with a Sentence Set](#).

Using the Keyboard

- Tap any key to type it in the Document
- To capitalize letters, tap the  key. To return to lower case, tap the  key
- To delete a character, tap  **Delete**
- To access numbers and punctuation symbols, tap the  key. To return to letters, tap the  key

Navigation

There are special navigation buttons along the bottom of the numbers keyboard.


- Tap the  and  keys to move your position in the Document forwards or backwards
- Tap the  and  keys to move a whole word at a time
- To hide the keyboard, tap the  key. To bring it back, tap the Document

Copy and Paste

To copy all the Document text, long-tap anywhere within it and tap **Copy All**. You can then paste the copied text into another app.

To insert text within the Document that is copied from elsewhere, long-tap your desired location and tap **Paste**.

Speak Text in the Document

To speak text in the Document, use the  **Sound Shift** tool.

Tap this for single use, double tap to keep it enabled.

When Sound Shift is on:

- To speak a word in the Document, tap it
- To speak a sentence in the Document, double-tap it
- To speak the current paragraph in the Document, triple-tap it
- To speak the entire Document, long-tap anywhere within it and tap **Speak All**

To speak text in the Sentence Set, see [Speak Text in the Sentence Set](#).

If you can't hear the speech, check that the sound on your iPad is not muted and that the volume is set correctly.

Send a Copy of the Document

To send a copy of the Document, tap the  **Document** icon and choose **Send a Copy**.

To send a Clicker Document, tap **Clicker Document**.

Alternatively, tap **Text File** to attach a universal plain text file (pictures will not be included).

Choose from the available options to send your file.

Print the Document

To print the Document, tap the  **Document** icon and choose **Print**.


Tap **Select Printer** to choose one from a list of AirPrint printers that your iPad can find on your network.

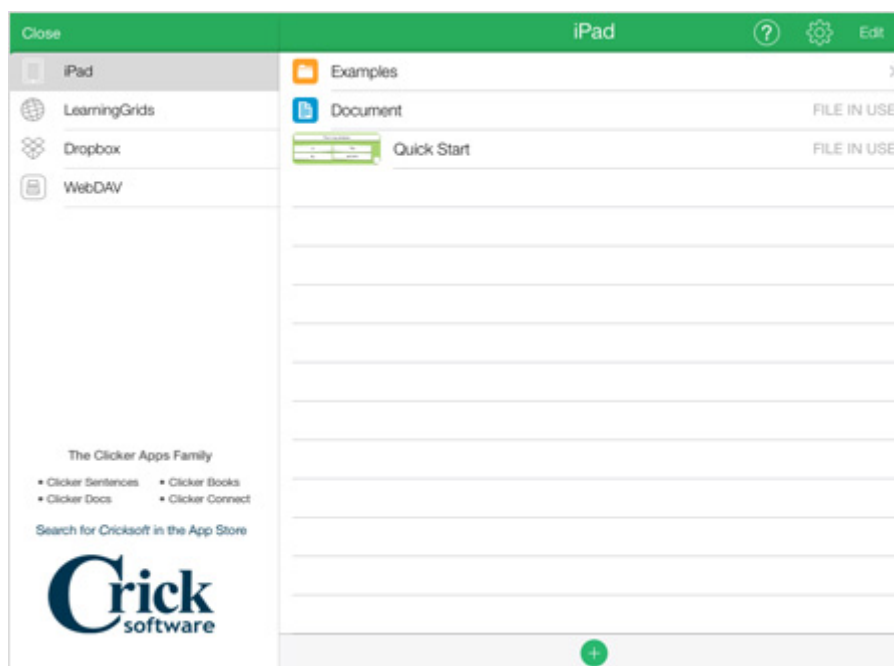
Specify the number of copies you'd like and tap **Print**.

Your iPad's orientation decides whether your Document is printed in **landscape** or **portrait**.


Manage Documents and Sentence Sets

File Explorer

To access all the Documents and Sentence Sets on your iPad, tap the  **File Explorer** icon.



In Explorer:

- To open a Document, Sentence Set or folder, tap it
- To return to the previous folder, tap the back arrow
- To create a new Document, Sentence Set or folder, tap the  icon
- You can also [delete, rename, copy and share](#) files

Free Sentence Sets can be downloaded from [LearningGrids](#).

You can also connect to a [Dropbox](#) account or a [WebDAV](#) file server. To enable these features, see [Sharing](#).

Delete, Rename, Copy and Share

To perform these actions on a file or folder, tap **Edit** in the top-right corner.


Tap to select items. The number of selected items appears in each of the three buttons below:

- To delete selected items, tap **Delete**
- To copy selected items, tap **Copy**. Browse to your desired location and tap **Paste** to copy them there
- To share selected items, tap **Share** and choose from the available options to share your files
- To rename an item, tap and hold its current name

Tap **Done** to finish.

(It is not possible to rename or delete files directly within [Dropbox](#) or [WebDAV](#))

Get Sentence Sets from LearningGrids

As a Clicker Sentences user, you get **free** access to our growing library of Sentence Sets on our LearningGrids site. To access these, tap the  **File Explorer** icon and tap **LearningGrids** on the left.

A list of recently added Sentence Sets is displayed. Use the top search bar to find Sentence Sets for your topic.

To open a Sentence Set, tap its **Run Now** button.

Sentence Sets opened from LearningGrids are automatically saved in your **LearningGrids Downloads** folder, so you can easily use them again.

You can also access LearningGrids by visiting www.learninggrids.com from any web browser.

Dropbox

Use Dropbox to share files between iPads. To learn about Dropbox, visit www.dropbox.com.

To enable sharing with Dropbox, tap the  **Settings** icon, tap **Sharing** and enable **Dropbox**.

To access Dropbox, open the  **File Explorer** and tap **Dropbox** on the left.



Link Your Account

To link your account, tap **Link to Dropbox**. Enter your account details then tap **Sign in**.

To unlink your account, tap **Edit** then tap **Unlink Dropbox**.

Add Files to Dropbox

To add a file to Dropbox, first create it on your iPad, then [copy and paste](#) it to

Dropbox. You can also send files to Dropbox from the  **Document** and  **Sentence Set** menus. These files will be available to all devices that are linked to your Dropbox account.

Open Files from Dropbox


To open a file from Dropbox, tap your chosen file. This will also copy it to the **Dropbox Downloads** folder on your iPad so that the file can be accessed later, even without an Internet connection.


Manage Dropbox files

To delete or rename Dropbox files, login to Dropbox from your web browser. Your Clicker Sentences files are stored in the **Apps\Clicker Sentences** folder.

WebDAV

Use WebDAV to share files between iPads. WebDAV allows you to access files stored on your server over the Internet. Ask your network administrator to set this up and add the Clicker Sentences MIME Types to the server.

To enable sharing with WebDAV, tap the  **Settings** icon, tap **Sharing** and enable **WebDAV**.

To access files on a WebDAV server, open the  **File Explorer** and tap **WebDAV** on the left.

Link to WebDAV

To link to a WebDAV server, tap **Link to WebDAV**. Enter the address of the server and your account details, and then tap the  icon.

To unlink from the server, tap **Edit** and tap **Unlink WebDAV**.

Add Files to WebDAV

To add a file to WebDAV, first create it on your iPad, then [copy and paste](#) it to

WebDAV. You can also send files to WebDAV from the  **Document** and  **Sentence Set** menus.


Open Files from WebDAV

To open a file from WebDAV, tap it. This will copy it to the **WebDAV Downloads** folder on your iPad so that the file can be accessed later, even without an Internet connection.


Manage WebDAV files

To delete or rename WebDAV files, access your WebDAV server from elsewhere.

Favorites and Recents

Tap the  **Favorites** icon to access a list of frequently used Sentence Sets.

To add the current Sentence Set to the list, tap **Add**.

To remove an item from the list, tap **Edit**, tap its  icon and then tap **Delete**.

Additionally, tap **Recents** to display a list of recently used Sentence Sets.

Customise Settings

Document Appearance

Tap the  **Settings** icon and choose **Document** to set the following appearance options for all Documents:

Font - choose a font style from the list.

Font Size - drag the slider bar to change font size.

Background Color - choose the color of the Document.

Text Color - choose the color of the text.

Customise Speech

Tap the  **Settings** icon and choose **Speech** to adjust the following preferences:

Voice - specify which voice to use.


Speed - choose the speed at which text is read.

Highlight Colour - choose the colour used to highlight words when they are spoken.

Speak Each Word - words are spoken when sent to the Document.

Speak Each Sentence - the current sentence is spoken when completed with punctuation.


Sharing

Tap the  **Settings** icon and choose **Sharing** to set the following sharing options:

Dropbox - enables the [Dropbox](#) section of the File Explorer.

WebDAV - enables the [WebDAV](#) section of the File Explorer.

Accessibility

Tap the  **Settings** icon and choose **Accessibility** to adjust the following preferences:

Swipe Grids - turn this off to prevent swiping between grids. Instead, use the arrows at the bottom of the screen to move between grids.

Show Touches - when turned on, a red circle briefly appears to indicate when and where a touch occurs.

Display Settings

For learners with low vision, use the [Document Appearance](#) settings to adjust the font style, size and color, and the background color.


Guided Access

To prevent access to parts of Clicker Sentences (such as **Settings** or the **File Explorer**), use your iPad's Guided Access feature.

Turn on **Guided Access** in your iPad **Settings** app, open Clicker Sentences and triple-press the **Home** button to draw around the tools you wish to make inaccessible.

Set Language

To change the language options for Clicker Sentences:

1. Press the Home button on your iPad
2. Tap the  **Settings** app
3. Scroll down the left-hand pane and tap **Sentences**

To set the language of the user interface, tap **Language**.

To set your region, tap **Resources**. This determines which resources appear on [LearningGrids](#) and in the **Examples** folder.

Please note: changing the language does not automatically change the voice. To change this, see [Customize Speech](#).

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Managing Apps in Your School

To efficiently manage our apps within your school, we strongly recommend the **Apple Volume Purchase Program**.

This is now available in many countries, including the UK, US, Australia, Canada, France, Germany, Italy, Japan, New Zealand, and Spain.

The Volume Purchase Program is **free** to join, and helps you in these ways:

- Saves you **50%** on purchases of **20 or more** apps
- Helps you to manage your apps across all your iPads
- Helps you to stay **legal***

*An Educational Institution needs to purchase one copy of an app for each device it is installed to. This ensures that you are compliant with the iTunes Terms and Conditions. By doing so, you will remain legal and help us to create more great apps!

For more information, visit www.apple.com/education/ipad/volume-purchase-program

More Clicker Apps

This app is one of a number of **Clicker Apps**.

Search for **cricksoft** in the App Store to find more, or visit www.cricksoft.com for the latest information.

Contact Us

We provide **free** technical support to our customers.

Visit our Support site (www.cricksoft.com/support) for access to common solutions and a PDF version of these Help Topics.

Alternatively, you can email us at support@cricksoft.com with the following information:

- Your name
- Name of your organization
- Postcode/zip code of your organization
- The model of your iPad and version of iOS
- The product you are using
- Details of your problem including any error messages