

Table of Contents

Get Started.....	1
Use, Create and Edit Connect Sets.....	2
Open a Connect Set	2
Write with a Connect Set	2
Write a Sentence	2
Grid Tools.....	3
Speak Text in the Connect Set	3
Get Connect Sets from LearningGrids.....	3
Create a Connect Set	4
Edit a Connect Set.....	4
Edit View	4
Working with Grids (Left Pane)	5
Select a Grid	5
Add a Grid.....	5
Arrange Grids.....	5
Show Tabs	6
Grid Properties (Right Pane)	6
Background Color	6
Guided Order	6
Layout	7
Working with Clusters	7
Add words to a Cluster.....	7
Add, Resize and Delete Clusters	7
Cluster Alignment.....	8
Cluster Cells.....	8
Working with Cells.....	8
Edit a Cell.....	8
Add and Delete Cells	8
Cell Color	9
Add a Picture	9
Work with Documents	10
Create or Open a Document.....	10
Write into the Document	10
Using the Keyboard.....	10
Navigation	10
Copy and Paste	11
Speak Text in the Document	11
Send a Copy of the Document.....	11
Print the Document.....	12
Manage Documents and Connect Sets.....	13
File Explorer	13
Delete, Rename, Copy and Share.....	13
Get Connect Sets from LearningGrids.....	14
Dropbox.....	14
Link Your Account	14
Add Files to Dropbox.....	15
Open Files from Dropbox	15
Manage Dropbox files.....	15

Clicker Connect User Guide

WebDAV	15
Link to WebDAV	15
Add Files to WebDAV	15
Open Files from WebDAV	15
Manage WebDAV files	16
Favorites and Recents.....	16
Favorites and Recents.....	16
Customise Settings	17
Document Appearance	17
Customize Speech.....	17
Sharing	17
Accessibility	17
Display Settings.....	18
Guided Access	18
Set Language	18
Customize Settings	19
Document Appearance	19
Customize Speech.....	19
Sharing	19
Accessibility	19
Display Settings.....	20
Guided Access	20
Set Language	20
Managing Apps in Your School	21
More Clicker Apps	22
Contact Us	23

Get Started

Clicker Connect is part of a family of **Clicker Apps**, which develop reading and writing skills in learners of all abilities, including struggling writers, children with special needs and English language learners.

Clicker Connect enables learners to write by choosing words and phrases from a grid. They can hear what they have written and can listen to words before they write them. A picture may be shown with any word or phrase, helping learners to identify words; a library of over 2,500 curriculum pictures is included.


A wide range of support options is offered, and teachers can easily enter words and phrases for pupils to use.

Use, Create and Edit Connect Sets

Open a Connect Set

When Clicker Connect starts, it loads the last Connect Set used.

To open another Connect Set, tap the  **File Explorer** icon to browse your iPad, [LearningGrids](#), [Dropbox](#) or [WebDAV](#), and then tap a Connect Set to open it.

Alternatively, tap the  icon to choose a Connect Set from a list of [favorites](#).

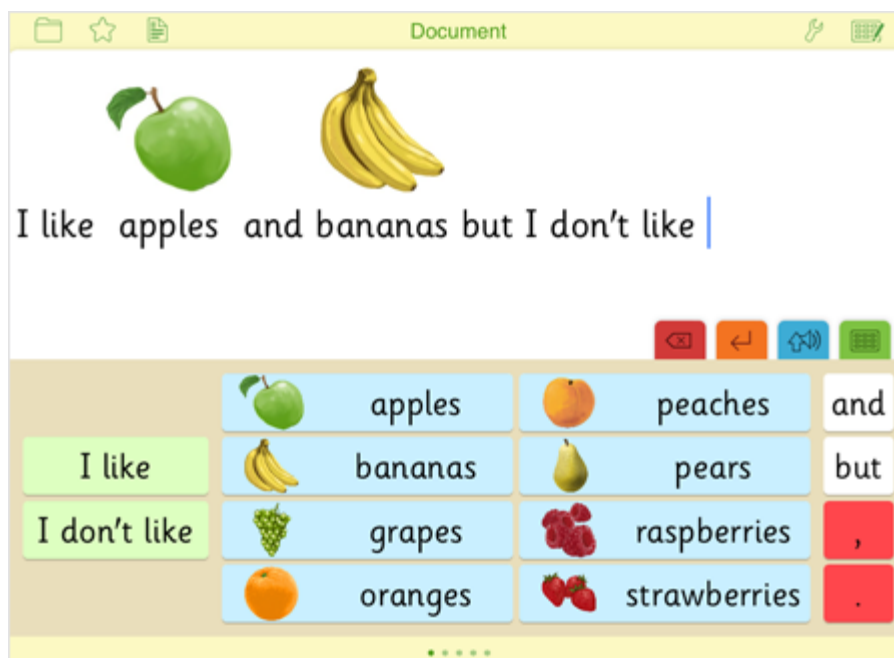
Write with a Connect Set

Write a Sentence

Use Connect Sets to write sentences using whole words and phrases.

A Connect Set contains a number of **grids**. Each grid contains a number of **cells**. Each cell can contain **text** and a **picture**.

The Document fills the top of the screen. The current grid fills the bottom of the screen.



Tap a cell to write its contents into the Document.

If there is a picture in the cell, this is sent into the Document above the word. To prevent this, see [Document Appearance](#).

Swipe the grid backwards/forwards to move to the previous/next grid in the Connect Set.

Grid Tools

Use the **Grid Tools** when writing:



Delete Word - remove the last word



New Line - start writing on a new line




Sound Shift - turns [Sound Shift](#) on



Show Grid/Keyboard - switch between the grid and [keyboard](#)

Speak Text in the Connect Set

To speak text in the Connect Set, use the  **Sound Shift** grid tool.


Tap this for single use, double-tap to keep it turned on.

- To speak the contents of a cell, tap it
- To speak text in the Document, see [Speak Text in the Document](#)

If you can't hear the speech, check that the sound on your iPad is not muted and that the volume is set correctly.

Get Connect Sets from LearningGrids

As a Clicker Connect user, you get **free** access to our growing library of Connect

Sets on our LearningGrids site. To access these, tap the  **File Explorer** icon and tap **LearningGrids** on the left.


A list of recently added Connect Sets is displayed. Use the top search bar to find Connect Sets for your topic.



To open a Connect Set, tap its **Run Now** button.

Connect Sets opened from LearningGrids are automatically saved in your **LearningGrids Downloads** folder, so you can easily use them again.

You can also access LearningGrids by visiting www.learninggrids.com from any web browser.

Create a Connect Set

To create a new Connect Set in [Edit View](#), tap the top-left  **New Connect Set** icon. Enter a name and tap **Create**.

Alternatively, tap the  **File Explorer** icon, tap the  icon and choose **Connect Set** to create a new Connect Set at the current location. Tap **Done** to finish.

Tap your new Connect Set to open it in Edit View.

Edit a Connect Set

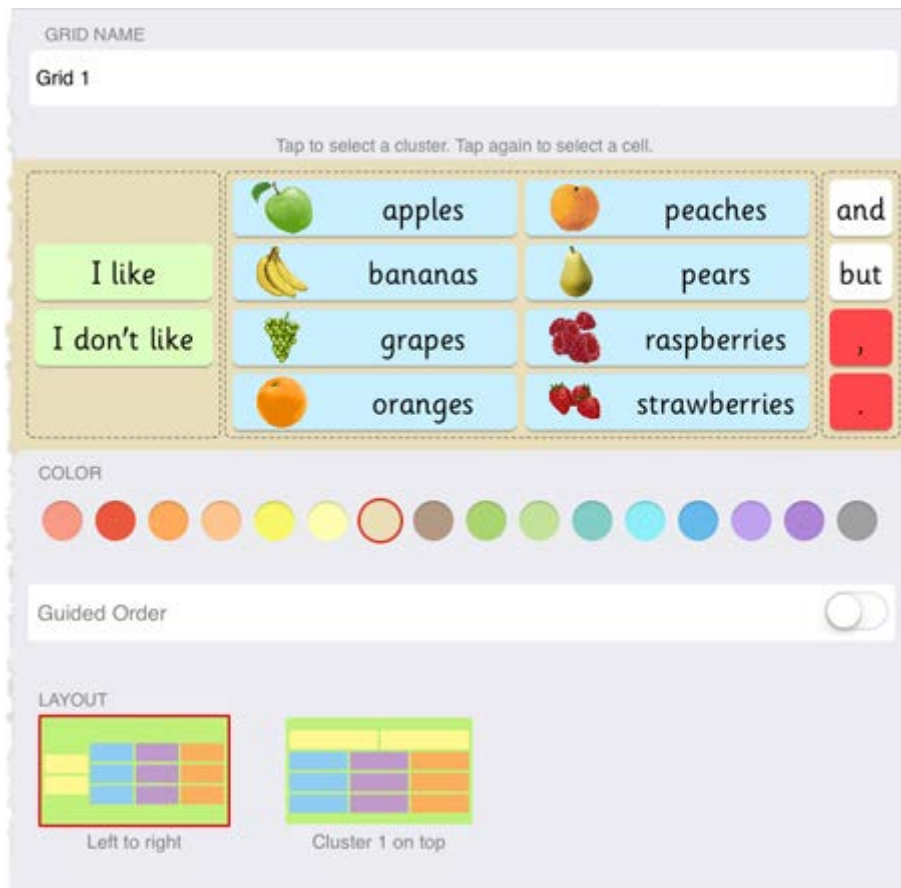
Edit View

To edit a Connect Set, tap the top-right  **Edit View** icon.

A Connect Set contains a number of **grids**. These are listed in the left pane. To select a grid, tap it.



The right pane displays the selected grid. A grid contains a number of **clusters**, which are groups of **cells**.



To learn more about working in Edit View, visit the following links:

- [Working with Grids](#)
- [Working with Clusters](#)
- [Working with Cells](#)

Working with Grids (Left Pane)

Select a Grid

To select a grid, tap it.

Add a Grid


To add a grid, tap **Add**.


Choose **New** to create a blank grid or choose **Duplicate** to copy the currently selected grid.

Arrange Grids

To arrange your grids, tap **Edit**.

Clicker Connect User Guide

To change a grid's position in the list, drag its  handle.

To delete a grid from the Connect Set, tap its  icon and then tap **Delete**.

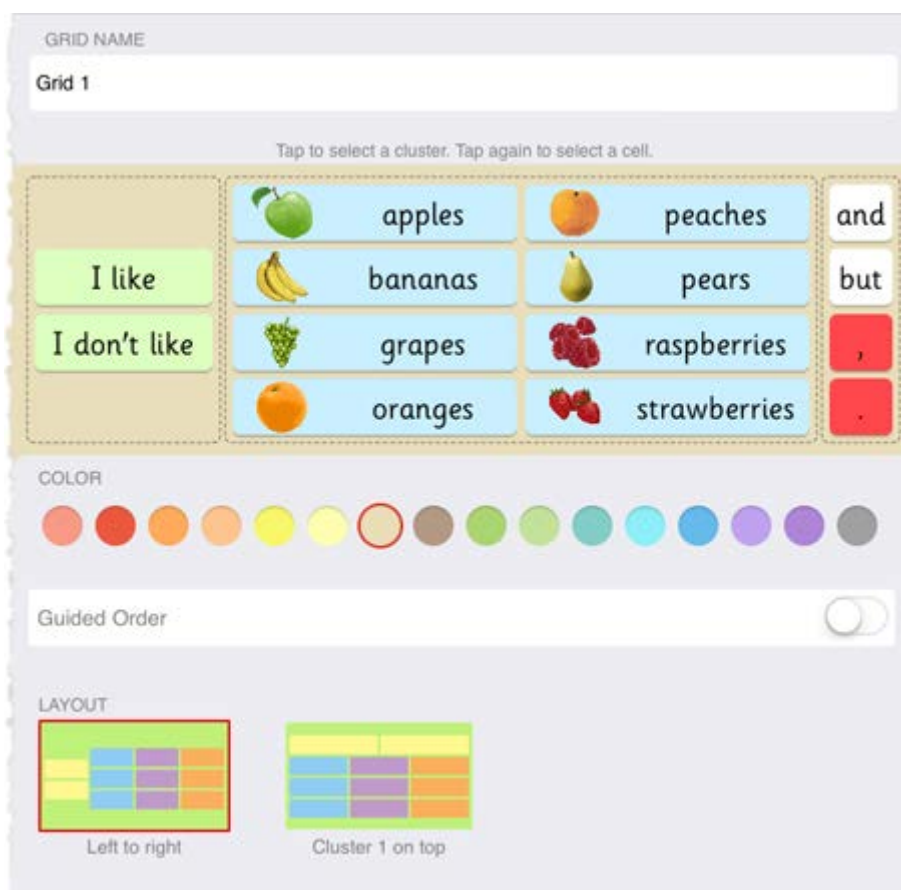
Tap **Done** to finish.

Show Tabs

To make grids selectable with tabs, turn on **Show Tabs**.

This enables you to switch directly to a grid, as well as swiping sequentially.

Grid Properties (Right Pane)



Background Color

Choose your preferred grid background color from the selection.

Guided Order

When **Guided Order** is turned on, one cell must be selected from each cluster sequentially.

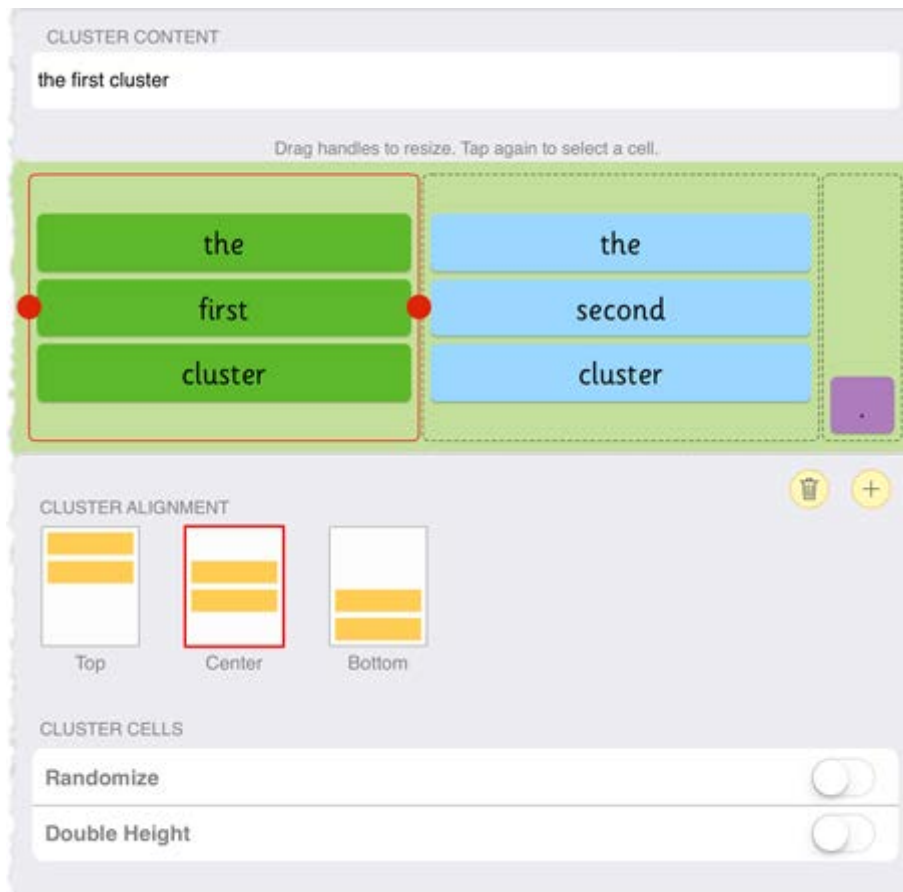
Layout

Choose your preferred layout from the selection.

Working with Clusters

Each [grid](#) contains a number of clusters. A cluster is a group of [cells](#).


To select a cluster, tap it. The selected cluster has a red outline.




Add words to a Cluster

To add words to a selected cluster, tap the **Cluster Content** box. As you type, words will appear as cells in the cluster.

Add, Resize and Delete Clusters

To add a cluster, select a cluster and tap the  icon.

To resize the width of a selected cluster, drag the red handles left or right.

To delete a selected cluster, tap the  icon.

Cluster Alignment

To choose how cells are aligned within a selected cluster, tap the preferred alignment.

Cluster Cells

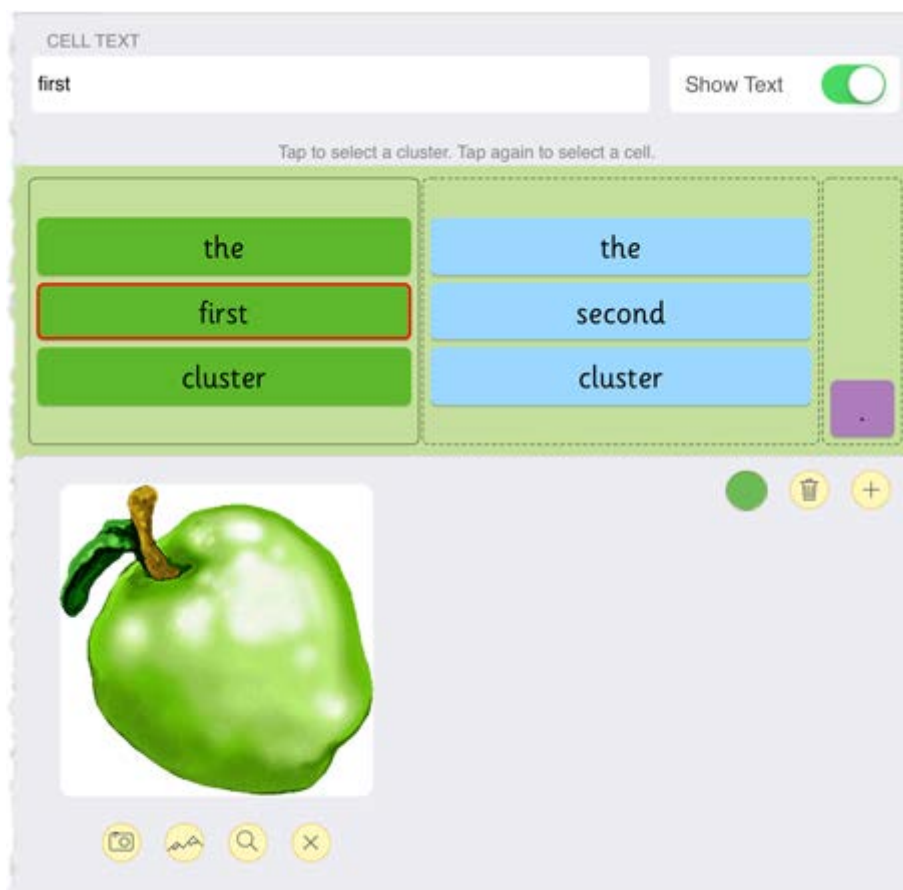
To randomize the cells within a selected cluster, turn on **Randomize**.

To change the height of a selected cluster, turn on **Double Height**.

Working with Cells

Cells appear in grouped [clusters](#). They can include words, punctuation and pictures.

To select a cell, tap the cluster it belongs to, and then tap the cell. The selected cell has a red outline.





Edit a Cell

To change the text within a selected cell, tap the **Cell Text** box.


To hide a selected cell's text, turn off **Show Text**.

Add and Delete Cells

To add a cell, select a cell and tap the  icon.




To delete a selected cell, tap the  icon.

Cell Color

To change the color of a selected cell's background or text, tap the **Color** icon (next to the  icon).

Add a Picture

To add a picture to a selected cell, do one of the following:

- Tap the  **Camera** icon to take a picture with your iPad's camera
- Tap the  **Photos** icon to browse your iPad's photo library and tap your chosen picture
- Tap the  **Crick Picture Library** icon to browse or search the built-in picture library

If the cell contains text, the search results for that text are displayed automatically

To change the search term, tap the **Search** box, or tap **Clear** to browse the picture library

To adjust how your picture appears, use pinch/spread to zoom and drag to reposition.

To remove the picture from the selected cell, tap the  **Delete** icon.



Work with Documents

Create or Open a Document


When Clicker Connect starts, it opens the last Document used.

To open another Document, tap the  **File Explorer** icon to browse your iPad, [Dropbox](#) or [WebDAV](#), and then tap a Document to open it.

To create a new Document, tap the  **Document** icon and choose **New Document**. Enter a name and tap **Create**.






Alternatively, tap the  **File Explorer** icon, tap the  icon and choose **Document** to create a Document at the current location. Tap **Done** to finish.

Write into the Document

Write into the Document using either a **Connect Set** or the **keyboard**. To switch between them, use the  **Show Grid/Keyboard** grid tool.






To learn more about Connect Sets, see [Write with a Connect Set](#).

Using the Keyboard

- Tap any key to type it in the Document
- To capitalize letters, tap the  key. To return to lower case, tap the  key
- To delete a character, tap  **Delete**
- To access numbers and punctuation symbols, tap the  key. To return to letters, tap the  key

Navigation

There are special navigation buttons along the bottom of the numbers keyboard.


- Tap the  and  keys to move your position in the Document forwards or backwards
- Tap the  and  keys to move a whole word at a time
- To hide the keyboard, tap the  key. To bring it back, tap the Document

Copy and Paste

To copy all the Document text, long-tap anywhere within it and tap **Copy All**. You can then paste the copied text into another app.

To insert text within the Document that is copied from elsewhere, long-tap your desired location and tap **Paste**.

Speak Text in the Document

To speak text in the Document, use the  **Sound Shift** grid tool.

Tap this for single use, double-tap to keep it turned on.


When Sound Shift is turned on:

- To speak a word in the Document, tap it
- To speak a sentence in the Document, double-tap it
- To speak the current paragraph in the Document, triple-tap it
- To speak the entire Document, long-tap anywhere within it and tap **Speak All**

To speak text in the Connect Set, see [Speak Text in the Connect Set](#).

If you can't hear the speech, check that the sound on your iPad is not muted and that the volume is set correctly.

Send a Copy of the Document

To send a copy of the Document, tap the  **Document** icon and choose **Send a Copy**.

To send a Clicker Document, tap **Clicker Document**.

Alternatively, tap **Text File** to attach a universal plain text file (pictures will not be included).

Choose from the available options to send your file.

Print the Document

To print the Document, tap the  **Document** icon and choose **Print**.


Tap **Select Printer** to choose one from a list of AirPrint printers that your iPad can find on your network.

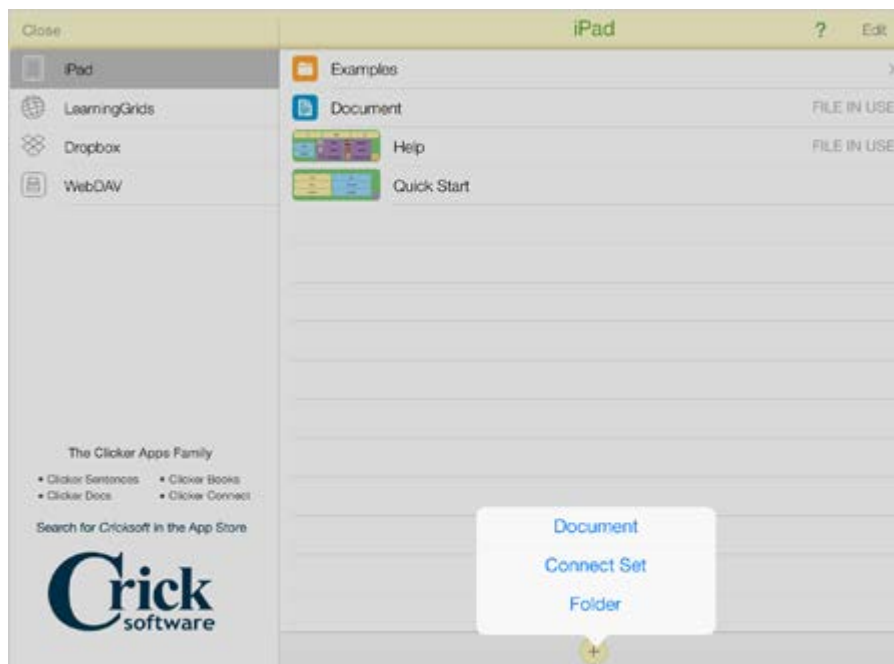
Specify the number of copies you'd like and tap **Print**.

Your iPad's orientation decides whether your Document is printed in **landscape** or **portrait**.


Manage Documents and Connect Sets

File Explorer

To access all the Documents and Connect Sets on your iPad, tap the  **File Explorer** icon.



In Explorer:

- To open a Document, Connect Set or folder, tap it
- To return to the previous folder, tap the back arrow
- To create a new Document, Connect Set or folder, tap the  icon
- You can also [delete, rename, copy and share](#) files

Free Connect Sets can be downloaded from [LearningGrids](#).

You can also connect to a [Dropbox](#) account or a [WebDAV](#) file server. To enable these features, see [Sharing](#).

Delete, Rename, Copy and Share

To perform these actions on a file or folder, tap **Edit** in the top-right corner.


Tap to select items. The number of selected items appears in each of the three buttons below:

- To delete selected items, tap **Delete**.
- To copy selected items, tap **Copy**. Browse to your desired location and tap **Paste** to copy them there
- To share selected items, tap **Share** and choose from the available options to share your files
- To rename an item, tap and hold its current name

Tap **Done** to finish.

(It is not possible to rename or delete files directly within [Dropbox](#) or [WebDAV](#))

Get Connect Sets from LearningGrids

As a Clicker Connect user, you get **free** access to our growing library of Connect Sets on our LearningGrids site. To access these, tap the  **File Explorer** icon and tap **LearningGrids** on the left.

A list of recently added Connect Sets is displayed. Use the top search bar to find Connect Sets for your topic.


To open a Connect Set, tap its **Run Now** button.

Connect Sets opened from LearningGrids are automatically saved in your **LearningGrids Downloads** folder, so you can easily use them again.

You can also access LearningGrids by visiting www.learninggrids.com from any web browser.

Dropbox

Use Dropbox to share files between iPads. To learn about Dropbox, visit www.dropbox.com.

To enable sharing with Dropbox, tap the  **Settings** icon, tap **Sharing** and enable **Dropbox**.

To access Dropbox, open the  **File Explorer** and tap **Dropbox** on the left.

Link Your Account

To link your account, tap **Link to Dropbox**. Enter your account details then tap **Sign in**.

To unlink your account, tap **Edit** and tap **Unlink Dropbox**.

Add Files to Dropbox

To add a file to Dropbox, first create it on your iPad, then [copy and paste](#) it to Dropbox. The file will be available to all devices that are linked to your Dropbox account.


Open Files from Dropbox


To open a file from Dropbox, tap it. This will copy it to the **Dropbox Downloads** folder on your iPad so that the file can be accessed later, even without an Internet connection.

Manage Dropbox files

To delete or rename Dropbox files, login to Dropbox from your web browser. Your Clicker Connect files are stored in the **Apps\Clicker Connect** folder.

WebDAV

To enable sharing with WebDAV, tap the  **Settings** icon, tap **Sharing** and enable **WebDAV**.

To access files on a WebDAV server, open the  **File Explorer** and tap **WebDAV** on the left.

Technical note: Your WebDAV server needs to have the Clicker Connect MIME Types set up.

Link to WebDAV

To link to a WebDAV server, tap **Link to WebDAV**. Enter the address of the server and your account details, and then tap the  icon.

To unlink from the server, tap **Edit** and tap **Unlink WebDAV**.

Add Files to WebDAV

To add a file to WebDAV, first create it on your iPad, then [copy and paste](#) it to WebDAV.


Open Files from WebDAV

To open a file from WebDAV, tap it. This will copy it to the **WebDAV Downloads** folder on your iPad so that the file can be accessed later, even without an Internet connection.

Manage WebDAV files

To delete or rename WebDAV files, access your WebDAV server from elsewhere.

Favorites and Recents


Tap the  **Favorites** icon to access a list of frequently used Connect Sets.

To add the current Connect Set to the list, tap **Add**.

To remove an item from the list, tap **Edit**, tap its  icon, and then tap **Delete**.

Additionally, tap **Recents** to display a list of recently used Connect Sets.

Favorites and Recents

Tap the  **Favorites** icon to access a list of frequently used Connect Sets.


To add the current Connect Set to the list, tap **Add**.

To remove an item from the list, tap **Edit**, tap its  icon, and then tap **Delete**.

Additionally, tap **Recents** to display a list of recently used Connect Sets.

Customise Settings

Document Appearance

Tap the  **Settings** icon and choose **Document** to set the following appearance options for all Documents:

Font - choose a font style from the list.

Font Size - drag the slider bar to change font size.

Background Color - choose the color of the Document.

Text Color - choose the color of the text.

Pictures - turn off **Write With Pictures** to prevent cells sending pictures to the Document.

Customize Speech

Tap the  **Settings** icon and choose **Speech** to adjust the following preferences:

Voice - specify which voice to use.

Speed - choose the speed at which text is read.

Highlight Color - choose the color used to highlight words when they are spoken.

Speak Each Word - words are spoken when sent to the Document.

Speak Each Sentence - the current sentence is spoken when completed with punctuation.


Sharing

Tap the  **Settings** icon and choose **Sharing** to set the following sharing options:

Dropbox - enables the [Dropbox](#) section of the File Explorer.

WebDAV - enables the [WebDAV](#) section of the File Explorer.

Accessibility

Tap the  **Settings** icon and choose **Accessibility** to adjust the following preferences:

Swipe Grids - turn this off to prevent swiping between grids. Instead, use the arrows at the bottom of the screen to move between grids.

Show Touches - when turned on, a red circle briefly appears to indicate when and where a touch occurs.

Display Settings

For learners with low vision, use the [Document Appearance](#) settings to adjust the font style, size and color, and the background color.

Guided Access

To prevent access to parts of Clicker Connect (such as **Settings** or the **File Explorer**), use your iPad's Guided Access feature.

Turn on **Guided Access** in your iPad **Settings** app, open Clicker Connect and triple-press the **Home** button to draw around the tools you wish to make inaccessible.

Set Language

Language options for Clicker Connect can be found under **Connect** in your iPad's **Settings** app.

To set the language of the user interface, tap **Language**.

To set your region, tap **Resources**. This determines which resources appear on [LearningGrids](#) and in the **Examples** folder.

To choose which voice is used for speech feedback, see [Customize Speech](#).

Customize Settings

Document Appearance

Tap the  **Settings** icon and choose **Document** to set the following appearance options for all Documents:

Font - choose a font style from the list.

Font Size - drag the slider bar to change font size.

Background Color - choose the color of the Document.

Text Color - choose the color of the text.

Pictures - turn off **Write With Pictures** to prevent cells sending pictures to the Document.

Customize Speech

Tap the  **Settings** icon and choose **Speech** to adjust the following preferences:

Voice - specify which voice to use.

Speed - choose the speed at which text is read.

Highlight Color - choose the color used to highlight words when they are spoken.

Speak Each Word - words are spoken when sent to the Document.

Speak Each Sentence - the current sentence is spoken when completed with punctuation.


Sharing

Tap the  **Settings** icon and choose **Sharing** to set the following sharing options:

Dropbox - enables the [Dropbox](#) section of the File Explorer.

WebDAV - enables the [WebDAV](#) section of the File Explorer.

Accessibility

Tap the  **Settings** icon and choose **Accessibility** to adjust the following preferences:

Swipe Grids - turn this off to prevent swiping between grids. Instead, use the arrows at the bottom of the screen to move between grids.

Show Touches - when turned on, a red circle briefly appears to indicate when and where a touch occurs.

Display Settings

For learners with low vision, use the [Document Appearance](#) settings to adjust the font style, size and color, and the background color.

Guided Access

To prevent access to parts of Clicker Connect (such as **Settings** or the **File Explorer**), use your iPad's Guided Access feature.

Turn on **Guided Access** in your iPad **Settings** app, open Clicker Connect and triple-press the **Home** button to draw around the tools you wish to make inaccessible.

Set Language

Language options for Clicker Connect can be found under **Connect** in your iPad's **Settings** app.

To set the language of the user interface, tap **Language**.

To set your region, tap **Resources**. This determines which resources appear on [LearningGrids](#) and in the **Examples** folder.

To choose which voice is used for speech feedback, see [Customize Speech](#).

Managing Apps in Your School

To efficiently manage our apps within your school, we strongly recommend the **Apple Volume Purchase Program**.

This is now available in many countries, including the UK, US, Australia, Canada, France, Germany, Italy, Japan, New Zealand, and Spain.

The Volume Purchase Program is **free** to join, and helps you in these ways:

- Saves you **50%** on purchases of **20 or more** apps
- Helps you to manage your apps across all your iPads
- Helps you to stay **legal***

*An Educational Institution needs to purchase one copy of an app for each device it is installed to. This ensures that you are compliant with the iTunes Terms and Conditions. By doing so, you will remain legal and help us to create more great apps!

For more information, visit www.apple.com/education/ipad/volume-purchase-program

More Clicker Apps

This app is one of a number of **Clicker Apps**.

Search for **cricksoft** in the App Store to find more, or visit www.cricksoft.com for the latest information.

Contact Us

We provide **free** technical support to our customers.

Visit our Support site (www.cricksoft.com/support) for access to common solutions and a PDF version of these Help Topics.

Alternatively, you can email us at support@cricksoft.com with the following information:

- Your name
- Name of your organization
- Postcode/zip code of your organization
- The model of your iPad and version of iOS
- The product you are using
- Details of your problem including any error messages